

Carriage Homes at Stapleton
Board of Directors Meeting Minutes
Meeting held Smart Space
2371 Central Park Blvd., Denver, CO 80238
July 21, 2016

Meeting called to order at 4:25 p.m. by Paul Gladstone. Quorum of the Board of Directors established. Minutes were taken and transcribed by Lina Kyle.

Board members present: Paul Gladstone, Steve Petso, and Dexter Meyer

CPMG Staff: Lina Kyle, Deputy Project Manager

Meeting Minutes: June 15, 2016

- **Motion** to approve the meeting minutes was made by Dexter Meyer, seconded by Steve Petso and passed unanimously.

Homeowner Forum: None

President's Report: None

Association Managers' Report: Lina Kyle

- Lina gave an update on daily operations.

Discussion Items:

- The Board reviewed a proposal for sub metering and asked CPMG to proceed with getting further bids.

Contracts:

- **Motion** to approve the SPCS proposal in the amount \$6,266.35 for downspout repairs and gutter cleaning was made by Dexter Meyer, seconded by Steve Petso and passed unanimously.
- The Board discussed the proposal for the replacement of the bollards, and would like a picture of the proposed hardware before committing.
- **Motion** to approve the JBK proposal not to exceed the amount of \$16,620 for all phases of work in the design of a landscaping plan for all buildings on 26th Ave. was made by Dexter Meyer, seconded by Paul Gladstone and passed unanimously.

Financials/Legal:

- **Motion** to accept the June 2016 CPMG financials subject to audit was made by Steve Petso, seconded by Paul Gladstone and passed unanimously.
- **Motion** to transfer all cash reserves to Mutual of Omaha Bank and invest \$35,000 in a 180 day CD, \$35,000 in a 12 month CD, \$35,000 in a 24 month CD, and all other cash funds above \$250,000 in an Insured Cash Sweep account was made by Steve Petso, seconded by Dexter Meyer and passed unanimously.

Architectural Requests: None

Correspondences: No action required.

Hearings: None

Adjournment: 6:14 p.m.

Next Meeting: August 18, 2016 at 6:00 p.m. At the CPMG office

Minutes approved:

Steve Petso 10/19/2016
Paul Gladstone, President Date
STEVE PETSO, TREASURER